

# RRJS DAV PUBLIC SCHOOL, HAILY MANDI, PATAUDI

Date: 18.03.2025

Dear Parents,

The Academic Session 2024-25 is reaching its culmination, and we are preparing for Session 2025-26. Kindly note the following important points:

## 1. SCHEDULE FOR LAST WORKING DAY & COMMENCEMENT OF SESSION 2025-26

Class	Last Working Day	Bridging the Gap	Commencement of Session
Nursery - II	13.03.2025	24.03.25 - 31.03.25	01.04.2025
III - IX & XI	13.03.2025	24.03.25 - 31.03.25	01.04.2025
VIII	07.03.2025	24.03.25 - 31.03.25	01.04.2025
X	18.03.2025	—	19.03.2025
XII	13.03.2025	—	19.03.2025

It is mandatory for students to attend the school on these dates.

2. The Result will be announced on 29th March 2025 Saturday.

## 3. SCHOOL TIMINGS (Effective from 01 April 2025)

- ❖ LKG to II (Monday - Saturday): 8:00 AM - 12:50 PM
- ❖ III to XII (Monday - Friday): 8:00 AM - 2:00 PM
- ❖ III to XII (Saturday): 8:00 AM - 12:50 PM

### Important:

- ❖ Gates will close at 8:00 AM sharp. No entry thereafter.
- ❖ School transport will operate one hour earlier than the current time from 01 April 2025.
- ❖ Second Saturday: Holiday for students as per government order.
- ❖ Fourth Saturday: Parent-Teacher Meeting (PTM) (9AM - 11AM)

## 4. IMPORTANT INSTRUCTIONS

- ❖ Ensure that your ward has the required books and summer uniform before the new session starts.
- ❖ Parents may purchase uniforms and stationery from any outlet but must adhere to the school's specifications.

BookSeller	School Uniform	Sports uniform
Kabool Chand Kashi Ram (Pataudi)	Khurana Readymade garments (Pataudi)	Mention size to class teacher
Contact no: 9896512757,9992051050	Contact no : 9728066944	should available in school (8930326324)

- ❖ Summer vacation starts on 27.05.2025. School will reopen on:
  - 26.06.2025 for Class XI & XII
  - 01.07.2025 for Nursery to X
- ❖ Extra classes for Classes VIII to XII will be held from 27.05.2025 to 31.05.2025.

## 5. FEE PAYMENT GUIDELINES

- ❖ Annual charges are to be paid half-yearly in April and September.
- ❖ Fee must be deposited for:
- ❖ Feb-March together in the month of February
- ❖ May-June together in the month of May
- ❖ Fee Card is mandatory before Half-Yearly and Annual Exams.
- ❖ Fee payment can be made through the school's online portal.
- ❖ Transport fee will not be charged for June.
- ❖ Transport withdrawal requests must be submitted before 31st August. No withdrawals after September.
- ❖ Use this QR code for online payment.



## 6. WITHDRAWAL POLICY

- ❖ For withdrawal in the upcoming session, applications must be submitted by 10 March 2025.
- ❖ Requests after 10 March 2025 will require April 2025 fee payment.
- ❖ One month's notice is mandatory for withdrawal during the academic session.

## 7. GENERAL INFORMATION

- ❖ Parents are requested to follow the correct dress code while visiting the school
- ❖ All applications should be addressed to the Principal and sent via Class Teacher or school email.
- ❖ Underage driving is strictly prohibited. Students are not allowed to drive to school.
- ❖ Parents cannot take their wards home during school hours unless absolutely urgent.
- ❖ Mobile phones & gadgets are strictly prohibited. If found, they will be confiscated.
- ❖ Parents cannot enter classrooms under any circumstances.
- ❖ Parents and students must adhere to the School guidelines for discipline.

### 8. SPECIAL EVENTS (APRIL 2025)

Date	Time	Class	Event
05.04.2025	10 am -10.30 am	Nursery, LKG & UKG	Parent Orientation
05.04.2025	10 am -10.30 am	I-II	Parent Orientation
05.04.2025	10 am -10.30 am	III-V	Parent Orientation
05.04.2025	10.30 am -11.00 am	VI-VIII	Parent Orientation
05.04.2025	10 am -10.30 am	IX-X	Parent Orientation
05.04.2025	10.30am -11.00 am	XI-XII	Parent Orientation

### 9. Schedule for Result for Session 2024-25 i.e. on 29.03.25 saturday

#### Seating arrangements:

Class	Room No
Nursery/LKG	003
UKG	A-003
I	002
II	001
III	203
IV	204
V	205
VI	211
VII	209

Class	Room No
VIII	201
IX	101
X	102
XI-A	103
XI -B	106
XI-C	106
XII-A	109
XII-B	110
XII-C	107

We thank our worthy parents for providing us with their co-operation in all matters relating to the healthy growth and development of our children, which we trust will always be forthcoming in the interest of all stakeholders.

**WITH BEST WISHES**

  
**(NISHA KAUSHIK)**  
**PRINCIPAL**

**RRJS DAV PUBLIC SCHOOL, HAILY MANDI**

☎ Ph. No: 8901262703

✉ Email: [davhmp@gmail.com](mailto:davhmp@gmail.com)

🌐 Website: [www.davhmp.com](http://www.davhmp.com)

★ Facebook: [rrjsdavshailymandi](https://www.facebook.com/rrjsdavshailymandi)

★ Instagram: [rrjsdavshailymandi](https://www.instagram.com/rrjsdavshailymandi)